

Dear Colleagues:

The Maryland Health Care Commission is pleased to sponsor a one-day workshop on the relationship between hospital facility design and patient safety. This workshop, ***Incorporating Patient Safety and Facility Design in the State Health Plan for Maryland Hospitals***, will be held on Monday, June 28, 2004. With the growing interest in hospital renovations and expansion, this is a very important topic for hospitals as they plan for facilities that will be used for patient care for the next 20 years. This is also an important topic for the Commission, as we consider the development of a policy framework for the State Health Plan to promote explicit consideration of patient safety for hospital capital projects reviewed under the Certificate of Need program. **The attached brochure provides agenda and registration information.**

The Commission's objective is to provide a forum where best practices for planning renovation, new construction, or facility replacement projects can be identified, discussed, and further explored. The Commission also hopes to provide an opportunity to elicit input from Maryland providers and others in the development of a policy framework for the State Health Plan (SHP) to promote explicit consideration of patient safety for hospital capital projects reviewed under the Certificate of Need program.

The Commission has recently begun the process of revising the SHP chapter for Acute Care Hospitals, with updated bed need projections adopted by the Commission in March, 2004. Because the Commission anticipates a large number of major capital renovation and expansion projects from hospitals over the next few years, improving patient safety will be an important component of the revised SHP. The input from this workshop should provide a framework for the SHP's policy approach to incorporating the best patient safety and facility design principles through the CON process.

The primary presenters for this workshop will be John Reiling, MHA, MBA, President and Chief Executive Officer, St. Joseph's Community Hospital in West Bend, Wisconsin, and Tom Wallen, AIA, Principal, Gresham Smith and Partners, Nashville, Tennessee, who together with St. Joseph's Community Hospital and Gresham Smith, designed a replacement facility for St. Joseph's Community Hospital. Their approach to the design process, and the resulting design principles and design features, is one of the most concrete examples of incorporating principles of quality. This approach has been described in over 20 publications, including the *Joint Commission Journal on Quality and Safety* (March 2004), and *Quality Progress* (August 2003). At this workshop, Reiling and Wallen will describe how they developed their own design process, developed their own principles for design around precarious events, and incorporated those principles into the new hospital.

The principles and ideas from this conference have application not only for hospitals, but also for other health care facilities such as ambulatory surgery centers and nursing homes. Participation is expected from senior hospital administration, strategic planners, facilities managers, quality professionals, architects, health care consultants, and others with an interest in the relationship between design and safety.

We hope you will attend this workshop at the BWI Marriott Hotel. Registration information and the workshop agenda are included on the enclosed brochure. This workshop is open to anyone that may be interested in attending, at a nominal fee, so please feel free to share this with your colleagues from around the State and outside Maryland. For further information on the workshop, please contact Pamela Barclay at 410-764-5982 or pbarclay@mhcc.state.md.us, or Patricia Cameron at 410-764-3328 or pcameron@mhcc.state.md.us. For registration information, contact Colleen Lates at 410-764-3232 or clates@mhcc.state.md.us.

Sincerely,
Barbara Gill McLean,
Executive Director

Directions to the BWI Marriott Hotel

1743 West Nursery Road, Baltimore, Md. 21240;
Telephone: 410-859-8300:

From 295 North (Baltimore/Washington Parkway):
Follow 295 North to the West Nursery Road exit.
Take the West Nursery Road exit & merge to the right.
Follow West Nursery Road for approximately 1 mile & the hotel is located on the left.

From 295 South (Baltimore/Washington Parkway):
Follow 295 South to the West Nursery Road exit.
Take the exit & make a left onto West Nursery Road.
Follow West Nursery Road for approximately 1 mile & hotel is located on the left.

From I-95 North: Follow 95 North to the 195 East exit towards BWI Airport. Take 295 North towards Baltimore. Stay in the right lane, take the exit for West Nursery Road & merge to the right. Follow West Nursery Road for approximately 1 mile & the hotel is located on the left.

From I-95 South: Follow 95 South to 895 South towards Annapolis. Go through the Harbor Tunnel & proceed to 295 South. Take the exit for West Nursery Road. At the traffic light, make a left onto West Nursery Road. Follow West Nursery Road for approximately 1 mile & the hotel is located on the left.

From Rt. 50, 97, or 301 (Annapolis/Bay Bridge Area): Follow all to Rt. 97 North towards Baltimore. Take exit 15B-BWI Airport/Dorsey Road. Stay in lane & merge onto Aviation Blvd. Follow approximately 8 traffic lights & make a right onto Elkridge Landing Road. Go to the second light & make a right onto West Nursery Road. The hotel is on your immediate left.

Workshop Registration Form

There is a \$40.00 non-refundable Registration Fee (check made payable to the Maryland Health Care Commission) for the Workshop. Please complete the Registration Form and return with the registration fee to the Maryland Health Care Commission, 4160 Patterson Avenue, Baltimore, Maryland 21215, Attention: Colleen Lates. Advance registration for the Workshop is required and should be received by the Commission **not later than June 23, 2004**. For additional information about Workshop Registration, please contact Colleen Lates at (410) 764-3232.

Name _____

Title _____

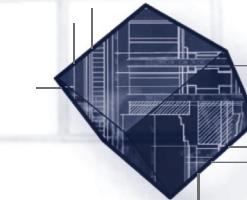
Organization _____

Address _____

Telephone: (_____) _____

FAX: _____

E-Mail: _____



Maryland Health
Care Commission
presents a Workshop on

INCORPORATING PATIENT SAFETY AND FACILITY DESIGN IN THE STATE HEALTH PLAN FOR MARYLAND HOSPITALS

Monday, June 28, 2004
BWI Marriott Hotel
1743 West Nursery Road
Baltimore, MD 21240

Workshop Objectives:

- Identify key facility design characteristics that enhance patient safety
- Identify best practices for hospitals planning renovation, new construction, or facility replacement projects
- Develop a policy framework for the State Health Plan to promote explicit consideration of patient safety for hospital capital projects reviewed under the Certificate of Need program
- Establish an agenda for on-going collaboration and study of facility design and patient safety
- Promote dialogue among the hospital industry and State policymakers with respect to the relationship between facility design and patient safety

Workshop Schedule

8:00 am-8:30 am

Registration and Continental Breakfast

8:30 am-8:45 am

Welcome and Workshop Overview

- Barbara G. McLean
Executive Director
Maryland Health Care Commission

8:45 am-9:30 am

Understanding Why Errors Happen

(Speaker to be announced)

9:30 am-10:00 am

Learning Lab for Designing a Patient Safe Hospital

- John G. Reiling, MHA, MBA
President and Chief Executive Officer
St. Joseph's Community Hospital,
West Bend, Wisconsin

10:00 am-10:15 am *Break*

10:15 am-11:15 am

White Paper: Safe Hospital Design Principles (Designing Around Precarious Events) and Design Process Recommendations

- John G. Reiling, MHA, MBA
- Thomas K. Wallen, AIA, Principal
Gresham Smith and Partners,
Nashville, Tennessee

11:15 am-12:00 Noon

Discussion Groups: Application of Safe Hospital

Design Principles and Design Process

Recommendations

- Are these principles universally applicable?
- Are other principles relevant?
- Are the process recommendations universally relevant?

Facilitators:

- John G. Reiling, MHA, MBA
- Thomas K. Wallen, AIA
- Teresa Belsky, RN
Gresham Smith and Partners,
Nashville, Tennessee
- Barbara L. Knutzen, MPA, FACHE, RN
Chief Operating Officer
St. Joseph's Community Hospital
West Bend, Wisconsin

12:00 Noon-1:00 pm *Lunch*

12:45 pm-1:00 pm

Update: Designation of the Maryland Patient Safety Center

- Vahe Kazandjian, PhD, MPH
Senior Vice President
Maryland Hospital Association
- Maulik S. Joshi, DrPH
President and CEO
Delmarva Foundation

1:00 pm-1:30 pm

*Summary of Discussion Group Recommendations:
Application of Safe Hospital Design Principles and
Design Process Recommendations*

- John G. Reiling, MHA, MBA

1:30 pm-2:30 pm

Discussion Groups:

- How should safe hospital design principles be incorporated in the Maryland State Health Plan for acute care hospitals?
- What is the potential role of the Maryland Health Care Commission in information collection and dissemination around safe hospital design principles?

Facilitators:

- John G. Reiling, MHA, MBA
- Thomas K. Wallen, AIA
- Teresa Belsky, RN
- Barbara L. Knutzen, MPA, FACHE, RN

2:30 pm-2:45 pm *Break*

2:45 pm- 3:30 pm

Summary of Discussion Group Recommendations: How to Incorporate Safe Hospital Design in the State Health Plan and Share Best Practices

- John G. Reiling, MA, MBA

3:30 pm-4:00 pm

Next Steps

- Barbara G. McLean
Executive Director
Maryland Health Care Commission
- Pamela W. Barclay
Deputy Director, Health Resources
Maryland Health Care Commission